

Call Letter

**Sub: Declaration of results - Counseling for admission into M Tech (Mechatronics)-
2012 - Reg.**

Ref: Entrance Exam held on 30.07.12

The results of the Entrance exam will be declared within a week in our web site www.citdindia.org.

All eligible candidates as per the Merit list are advised to be present at **Central Institute of Tool Design, Balanagar, Hyderabad**, on **16.08.12 at 10:00 AM** for admission into M Tech (Mechatronics) -2012 along with the following.

- 1 Call Letter
- 2 Entrance Exam Hall Ticket
- 3 Original Degree/Provisional Certificate of B.E./ B. Tech. or equivalent
- 4 Original transfer certificate.
- 5 Migration Certificate.
- 6 Memorandum of Marks/ Consolidate Memo of all semesters.
- 7 Conduct/Study/Bonafide Certificate issued by the Principal of the School concerned/ Head of the Institution
- 8 Date of Birth certificate(SSC or equivalent)
- 9 Two recent passport size and One stamp size colour photographs.
- 10 Two sets of Xerox copies of all original certificates
- 11 Medical Fitness certificate from an Asst . Civil Surgeon and Ophthalmologist.

....contd.

- 12 Sponsored Category candidates have to submit the following in addition to the above :
- Post Qualification service certificate and permission letter from the employer for sponsored candidates.
 - Salary certificate.
- 13 SC/ST/BC/OBC Category candidates, who are interested to apply for scholarship from Social Welfare department, are advised to submit the following: -
- Latest Integrated Caste certificate issued by the concerned MRO of AP Govt. or concerned Govt. Authority of the respective States as per rules.
 - Latest Income certificate of the parents of the candidate.
 - Two Xerox copies of Ration card/Family Identity card.
 - Bank account number(those who do not possess a Bank account are advised to open an account and furnish the details within 15 days from the date of admission)
- 14 OBC candidates who are desirous to avail the OBC quota needs to submit OBC certificate and latest Income Certificate issued by the competent Authority.
- 15 PWD Category candidates should produce medical certificate from the competent authority.

The following fee is payable at the time of admission: -

M.Tech. (Mechatronics)

Fee Details	Semester fee payable in cash/Demand Draft in favour of Principal Director, CITD., Hyderabad	
	Non-sponsored Rs.	Sponsored Rs.
Course fee for 1 st Semester	33,500	42,000
Caution Deposit to CITD	1,000	1,000
Registration fee	500	500
Total	35,000	43,500

.No	COURSE	ITEM	Affiliation fee to be paid for First Year Rs.	Affiliation fee to be paid for Second Year Rs.
1	M.Tech.(Mechatronics)	1.Admn/Reg/Recognition fee	2000/-	NIL
		2.Spl services rendered by Institution	3000/-	3000/-
2	M.S.(Mechatronics) Evening	3.Common services rendered by University	1500/-	1500/-
		4.Refundable caution deposit (lab + library)	.1000/-	1000/-
3	M. Tech (DFM)		Rs.7,500/-	Rs. 5,500/-

Besides the above, University fee as applicable is also payable for exams & other infrastructure charges as notified from time to time.

In case of SC/ST candidates, they are required to pay the prescribed fee and other fee/deposits or produce a specific sanction letter in the name of the candidate sanctioning the course fee/scholarship from the competent authority viz., District Social Welfare officer. If the candidate fails to pay the fee or produce a specific sanction letter from the competent authority he/she will forfeit the seat and the same will be offered to the next eligible candidate in the order of merit. Please note that all the eligible candidates are being called for counseling which is more than the number of seats available. Hence no seat is guaranteed on the basis of this letter.

If you fail to attend the counseling on **16.08.12** the seat offered as per your rank will be automatically forfeited, and the seat will be offered to the next candidate in the order of merit. The Institute shall not be responsible for any postal delays and no further correspondence will be entertained in the matter.

No traveling allowance or any other allowance will be paid for attending the counseling/joining the course. You are advised to take sufficient number of Xerox

copies of all original certificates submitted to the Institute and the Institute shall not return the original certificates till the course is completed.

The admission into the programme will strictly be subject to fulfilling the required eligibility criteria prescribed for the course and production of original documents.

V UDAYA BHASKARA REDDY
DEPUTY DIRECTOR (TRG)
For PRINCIPAL DIRECTOR

Note: a) You may have to stay for one more day, if the counseling continues on the next day. Therefore, you are advised to come prepared for the over stay.

b) As per schedule second phase of counseling will be held on **23.08.12** for any seats left vacant during first counseling. Please note that no separate call letter will be sent again for the same.